## 2015 Flying Eagle Middle School Cross Country Invitational Eastwood Middle School. – August 27 - 5:00 PM

The Entry Window will open at 8:00 AM on Saturday, August 15

Entry Window will close precisely at 11:00am on Tuesday, August 25, 2015

- 1. Rosters must be submitted through Baum's Page Online Entry System before the entry deadline.
  - a. Late entries will not be accepted! Or if accepted, they may be subject to a Late Entry Penalty.
- 2. Go to www.baumspage.com, browse to Cross Country, the specific meet, and the Online Entry Form.
  - a. Click the **Help** link and print **Online Entry Instructions for CC** if you need detailed instructions.
  - b. All User Accounts are deleted every summer so everyone will need to Apply/Re-Apply for an account for the current school year.
  - c. Use Apply to create your account. Select School and one Sport from the drop-down menus.
  - d. Use Add/Drop Teams after login to add additional teams to the same account.
- 3. Use Add/Modify Athletes to enter your athletes and Submit Event Rosters to enter them in a meet.
  - a. Include everybody that could possibly compete! Submit a complete roster before entry deadline!!
  - b. If an athlete on your roster is definitely going to miss the meet, check the **Not Participating** box before you submit.
  - c. Click Save/Submit and Print Roster to save entries and Printable Roster and Confirmation Form button to print a copy for you records. \*Only the athletes listed are entered in the event!
- 4. If there are any problems with the Online Form, click the Help link and submit a Help Request.
  - a. Please allow up to 24 hours for a response! \* Most responses will be in less than 8 hours.
  - b. Send e-mail to help@baumspage.com or call Gary Baumgartner at 513-424-6201 if you need immediate help.

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## Create your account early and submit a complete roster online before the entry deadline! <u>Due August 25 @ 11am</u>

## Include everyone that could possibly compete!

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